

6/20/2018 Westgrove Board Meeting Minutes

In attendance are Barry Spangler, Anne Street, Scott Erb, , Mark Thomsen, Emma McAlary, Jeff Pandin and Melissa Pandin (stand-in for Liz Yap)

Meeting was held at Barry's house and started at 6:46 PM, then ended at 7:50 PM.

Executive Summary

- Our new community liaison, Julia, met some BOD members at the park recently
- Momentum is building for the fall festival: 4 businesses want FULL COLOR ads!
- \$907 raised on last Caretaker Saturday held on June 17th !!
- Hot Dog Friday (HDFN) held on Friday, June 15th was a smashing success !!

1. General Comments from Chair

Barry went to the FCPA anniversary celebration and had a long talk with Todd. Todd said sorry that the MOU was taking so long, but it is in the lawyers hands now. A date will be set soon to review it—he promises!

Julia, the new community liaison for the county visited the park. Her role is to watch over parks that are not manned.

Also, Barry met the new director, Kirk Kincannon and he is a big dog lover.

Water sampling —Glenda (Friends of Dyke Marsh) says Saturday July 7th will be the next water sampling survey, but she will check a week before to see if there is water to sample.

2. Fall Festival

The volunteers had a meeting to discuss the parameters. set up brochure, and get vendor mailings out. Four business want full page color ads. One business wants a half page ad. Melissa indicated that there were some new vendors involved that hadn't participated before. She says everything is going smoothly so far.

There will be another meeting in the park with the volunteers this month. Melissa will check with Liz on the date.

3. New Brochure

[Click here to see it!](#)

An email was sent out to gage whether anyone was interested in sponsoring the new park brochure. The Pack received two interested parties right away. Faff's Furry Friends paid us enough to print the next round of brochures in color.

Barry will ask the county if we can use their logo on this new brochure. He will also forward a copy of the new brochure to Todd.

Mark is interested in measuring how fast the brochures are taken. Jeff said he would ask Liz the last time she ordered them and how many. He will report back.

Jeff suggests we add some language that nudges park users to donate to the Pack.

4. Caretaker Saturdays and Hot Dog Friday Nights

This past Saturday (June 16th) went really well. We raised \$907. Seven sustaining caretaker renewals and four new sustaining caretakers signed up.

So far, for 2018, we've had 28 people pay \$120 straight-away, and 25 people sign-up to pay \$10 each month for one year. We have a total of 53 sustaining caretakers.

Our goal is to get to 100 sustaining caretakers which would make us \$12,000 a year. Grass maintenance is \$8K-\$10K. The rest would of the money would be for other projects (ie water fountain in the south end)

We made \$243 on the last Hot Dog Friday held on June 15th. We usually make \$100-\$150. Monies for Hot Dog Friday's are not paid from our budget; rather, their sponsored by very generous board members. The pack discussed the idea of finding sponsors for Hot Dog Friday thru the year.

5. Treasurer's Report

Porta-potty

The porta-potty has been available for a few weeks and is getting used by park patrons. The actual cost for the porta-potty was significantly lower than expected because we obtained the same rates offered to the county.

Emma's husband will design sign for the porta-potty saying "Courtesy of West Grove Pack."

Zoysia

Everything is wired up for zoysia. We are just waiting for the zoysia to be ready. Jeff is now available to water it because school is out. McGee will do sod near the canopy and the Pack will do the plugs down by the north end fence.

Then they will put silk fence around those areas for two weeks until everything is settled in. Let's hope for rain!

Treasurer's Report-

Cash on hand: \$17,230.24

Budgeted for operations, fundraising, and administration and not yet spent: \$8,376.40

Talk of water fountain on the south end. Jeff is hoping to have a proposal very soon. Anne asks if we have to use the county's plumber. Jeff says no.

Talk of other shade structures in the park.

6. Other business

Gates—who is opening and closing it? Do we have a policy? Consensus from board emails shows that we should not lock them open. If we find them closed, just open them back up. Most of them are temporary situations.

County has stated that they always want the north end open. We can discuss this in terms of turf maintenance when we sit down for the MOU meeting.

Barry says If someone is there using the north end with the gates closed a board member should ask why they have close them. We should remind them to open them back up after they are done.