

## Minutes from the 6/14/2017 meeting of the Board of Westgrove LLC

Barry called the meeting to order at 6:35pm. Present were Barry Spangler, Chair; Melissa Pandin, Vice Chair; Jeff Pandin; Liz Yap Scott Erb; Anne Street.

Steve Zweifach was elected Secretary to fill the position vacated by Kathy Seikel and Chrissy Dailey was elected to fill Steve's seat as At-Large Member of the Board.

Barry reviewed all sections of the Amended MOU developed from the original MOU between the original PACK and Fairfax County Park Authority (FCPA). The Amended MOU was written by Barry and Melissa. He also brought the Board up to date on FCPA's latest comments on using stone dust on the North end as well as other drainage issues in the North end. Barry will talk to Linwood to find out the history of the requirement for stone dust in the North end. Comment was made that, in the future, it would be wise for us to get FCPA to sign off on minutes of meetings held with FCPA officials to assure as well as possible that all parties agree on what was mutually decided. In addition it was agreed that if we can, the Amended MOU should contain words to the effect that the MOU, when it is approved by both sides and ratified by the Westgrove LLC general membership, should continue to be binding on all future Boards until positive action is taken to change the MOU. Barry agreed to meet with representatives of FCPA to resolve the North end stone dust issues before the fall general meeting. as soon as the results of that meeting are available to the Board, we will include any required changes to the Amended MOU and submit it to FCPS for concurrence. The revised and approved MOU will then be presented to the membership for a vote in the fall general membership meeting.

FCPS has also asked for a Strategic Plan from Westgrove LLC. Jeff believes that this information is available from the notes of the Strategic Planning Committee which met several years ago. Barry will confirm with FCPA what they want in a Strategic Plan and Jeff will lead the production of a document which can be submitted to the county.

The Board agreed that our best position would be if the MOU stated that the "park" must remain open every day except in the case of severe weather events and the entire surface should be maintained as natural turf provided Westgrove LLC can maintain the turf to FCPA's standards.

Barry will make approved wording corrections to the Amended MOU and submit to the Board for approval via email. Barry will find out from FCPA why they are now saying we cannot use fertilizer in the Resource Protection Area (RPA) and address any other issues from recent FCPA emails.

Jeff stated that McGhee, the landscape contractor, plans to perform the remaining soil improvements to the North end planned for this spring on Saturday, June 17 including composting and some seeding. We agreed to keep the gates closed to the North end to discourage trampling the new application but not locking off the area.

We discussed the feasibility of relocating the fence dividing the park into two separate areas but took no action at this time. The subject remains open for discussion in the future.

Jeff gave the Treasurer's report stating that we have currently \$3000 in cash reserves and almost \$7500 available for projects. He noted that we are in the beginning of our fundraising season (Hot Dog Friday Nights, Fall Festival) and may accrue additional money this year which we should discuss using some of to increase our cash reserves.

A future project we are contemplating is placing an 18'X25' hardscape under the canopy to alleviate the mud problems. We could combine this with the Memorial Bricks Program and place Memorial Bricks around the outside edge of the hardscape both for fundraising potential and enhanced appearance. Scott agreed to write a formal RFP for the acquisition and installation of hardscape material and to identify bidders. Steve and Scott will administer the acquisition process and select the winning bidder subject to the Board's approval.

Melissa requested that we approve adding an additional page to the Westgrove PACK website for Caregivers who foster dogs to advertise these deserving canines who need adoptive parents. The Board unanimously approved.

Liz requested that we add a pool party to Hot Dog Friday Nights as a pilot program to determine how best to manage pools in the park to give deserving dogs some relief in the summer heat without having unthinking owners contribute to the park's drainage issues. The Westgrove PACK will supply the pools and put them out for 2-3 hours on Friday night as a pilot. If this works, we will consider having additional hours but volunteers must be present to monitor the dumping of pool water.

Liz requested in a future meeting that we discuss online voting as a way of getting more members involved in decision-making. the Board agreed to take up this subject in a future meeting.

Anne requested that we continue the discussion of how we attract additional attendees to our general meetings. Barry agreed to book meeting rooms for all the planned dates this year so that we can plan "Save the Date" announcements on our website well in advance.

The meeting was adjourned at 8:10pm