

Westgrove Dog Park Board Meeting April 19, 2023 via Zoom and in-person

Attendees: Michelle Primack, Liz Yap, Jeff Pandin, LeeAnn Williams, Yvonne Kinkaid, Andrew Wagner, Scott Erb

Treasurer Report

Current \$8198.21 Burke & Herbert

PayPal \$3205.43

Venmo \$345

Remaining budget required for the year is \$6782.61.

Old Business

Turf Update/Opening Date (Jeff) Still a couple of bare spots. The contractor is going to put a net on those and try to get something going there. We should be able to open in early May.

Drainage in North End (Jeff) We have the swale and dogs have been pulling up landscape fabric. It's been repaired, but the puddles and mud remain. The swale isn't working correctly because the county didn't build it correctly. For every 10' of length, there should be 2" of drop. We did this right with the new water fixture, and it doesn't puddle. If all we do is fix the swale, it would cost \$3895. If we can do this as part of the North End project, we could minimize disruption and expense.

Gates Being Left Open- Safety Issue (LeeAnn) The outer gate gets left open relatively frequently and that can/does lead to dogs getting out of the park and running free. It's a danger to the dogs. Can we replace the gate with an auto-closing gate (maybe with springs?). LeeAnn will do some research to see what other dog parks do/how much it might cost. Liz doesn't think more signage would be all that effective. Will bring up at general meeting.

General Meeting (Liz)/Create Agenda Meeting will be at Sherwood Hall in the bigger room. Need to create an agenda. Must include treasurer's report, ratify budget, safety issue- solution to gates is in the works, drainage situation, opening date, hot dog Friday shout out, give a shout out to the poop bag sponsor, discuss small dog park (what we can and can't do), end with Q&A. Liz would like an additional moderator for the meeting if possible (especially as an advocate for the small dog park – Liz will contact Caroline).

Caretaker "Sunday" this weekend (Liz) Jeff, Melissa & Liz setup 8am. Liz only until 10am. Yvonne & Melissa 10-Noon. Scott Noon-1. Michelle 1-2:30. LeeAnn & Liz 2:30-5pm. Jeff: breakdown at 5-5:30pm

Dog fight signs (Liz) Liz is creating a sign "What to do if there is a dog fight". Maybe we should include ways to stop a dog fight. A whistle can work.

Updates on committees? (LeeAnn) Lighting committee – one person interested in being involved. Fence committee needs volunteers. We should bring up committee volunteering at caretaker Sunday and at the General Meeting and enable people to sign up on the spot.

New Business

iGive (Mike) FFX county park authority uses iGive to register non-profits and people can give while shopping. Mike isn't here but Liz will contact.

Push/pull signs What color? Made from outdoor acrylic and there are different ways to attach. We need signs because we can't fix the gates right away and we need to keep the gates in better repair. We can order these on Amazon. Someone needs to figure out how big would be appropriate. Scott (maybe with Yvonne?) to take over responsibility for figuring this out. Probably will cost somewhere between \$200-\$300 to have one for each gate. Scott, Yvonne, and Liz will meet next week.

Survey about small dog park (need volunteer) Liz needs a committee for this. Hold off until after the general meeting. Caroline could create the survey with board approval.

Need volunteer to update MailChimp 1x a month Liz to meet with Michelle to work on this and make sure emails and contacts are organized and working. Jeff says his software team will have a solution by August.

Poop bag dispenser updates We need to continue making sure these are full. Revisit at May meeting after the park is open and make a plan.

Next meeting: May 17, 2023 — hybrid format

Meeting Adjourned at 8:09 PM.