

# PACK Board Meeting from April 9, 2025

started at 7:09pm

(regrets: Jennifer French, Travel)

The meeting focused on financial updates, park maintenance and landscaping updates, upcoming community events, including hot dog Fridays, fundraising strategies, and governance matters such as board elections and participation. Key topics also included addressing wet spots in the park, membership fundraising, caretaker tables, and planning the next general meeting.

## Financial Overview: (Jeff)

- Agreed to request quarterly financial statements from FCPA Friends Group for better oversight / availability of donations.
- As of today in the PayPal account, we have 4,733.64. Venmo account, we have 468.95. And in the Burke & Herbert account, we have 21,517.98 for a total of 26,720. reported as \$26,720.60 across accounts; Park Foundation balance uncertain.

## Tasks:

- Request quarterly financial statements from Allison at FCPA to ensure accurate and regular updates on the Park Foundation account balance and overall finances.
- Update the MOU to include responsibilities related to Park Foundation account management / reporting. Pay the invoice from the landscapers (Shawn will send to Jeff)

## Park Maintenance and Landscaping: (Shawn)

Discussed recent new landscaper and Spring turf renewal work, water abatement project closeout, and future soil testing and grass seeding plans.

## Key Points:

- Some standing water remains in swale; monitoring planned. Shawn noted that it seems the county avoided the trench exactly where the low spot is on the north side (possibly due to having to remove abandoned piping). Will see how quickly this drains out after a few heavy rains.
- Shawn has been taking pictures, sending them to William and letting him know that basically did a great job.
- Reopening South end - Mid-late May seems reasonable depending on rain / sun and turf growth.
- Grass seed is purchased and scheduled to be spread to improve coverage.
- Possible gravel/topsoil fill or drain installation discussed as solutions.

## Tasks:

- Monitor water standing in low spot after grass seeding and mulching.
- Will evaluate if water abatement measures are effective or if further intervention is needed. Consider installing gravel and topsoil or drain to fix persistent wet area.
- Address chronic water pooling on the north side of the park with County if not resolved by landscaping work.
- Get some actual wood mulch for around the trees

## Community Events and Fundraising: (Liz)

Organizing the upcoming hot dog Fridays, caretaker tables, and membership fundraising efforts to support park projects.

## Key Points:

- **Hot dog Fridays:** 3+ sponsors are secured; email and social media campaigns will go out to get more sponsorships scheduled. (Pampered Pet, Tom Foster, Pastor Jeff, maybe Beverly W.) Liz will follow up. Start time will be 6-6:30 weather permitting. Signage will direct people to website and social media about cancellations.

- **Caretaker tables:** Calendar was sent of Caretaker table days and request for volunteers. Need BOARD members to staff tables to raise community engagement and membership.
- **Fundraising development:** Working on improving website ordering for water bowls. Liz will continue to resolve and Ryan offered to help if needed. LeeAnn suggested contacting Sarah H. if needed to help code.
- **Water bowls:** Jeff and Liz are still working on getting the water bowl flyer together for kiosk and order form on website.

**Tasks:**

- Finalize hot dog Friday sponsors. Ensure smooth event organization with sufficient sponsors and be in contact with Jeff and Melissa about cancellations/ backup plans for weather.
- Coordinate volunteer staffing for caretaker tables during events. To engage attendees and promote caretaker involvement in the park.
- Tune online ordering system for water bowl sales

**Board Elections and Governance: (Steve)**

Preparation for upcoming board elections in the fall, recruitment for vacant seats, and governance communications.

**Key Points:**

- Steve identified Board vacancies for Fall 2025. Try and recruit folks.
- Basic cleanup has been happening at dog park by Steve and Ryan.
- Spring General Meeting agenda discussed and several board members requested to speak to topics.
- Small dog park pilot program, Steve will reach out to anyone attending GM on Sunday and will try to get it started.
- Talked with Karen at Pampered Pet about dog poop bags and thanking her.

**Park Rules and Recent Issues: (Steve)**

**Key Points:**

- Incident responsibility: Animal control handles biting/aggression incidents; FCPA handles general enforcement.
- Follow-up on incidents: No recent response from county; monitoring continues.
- Community awareness: Acknowledged challenges in managing incidents within volunteer framework and FCPA rules.

**Tasks:**

- Follow up with county animal control on unresolved incident inquiries. To ensure concerns about aggressive dogs and incidents are addressed properly.

**Next meetings were set on the calendar:**

- **May 14**
- **June 18**
- **July 23**

*Meeting adjourned at 8:25*