

Westgrove Pack Board Meeting Minutes May 20th 2019

In attendance: Mark Thomsen, Melissa Pandin, Jeff Pandin, Anne Street, Emma McAlary, Megan Kesling and Marissa Vesay

Meeting Started at 6:33pm

1. Adopting Agenda and Motions to Amend

Jeff motioned to add two items to the Agenda. Anne seconded the first agenda item and Melissa seconded the second.

a. Motion One- Discuss north end surface and drainage policy.

Drainage and Surface— Jeff proposed a motion to discuss and approve the language below and accept it as policy. Anne seconds the motion.

“Westgrove PACK anticipates that FCPA will produce a drainage plan for the park no later than July 4, 2019. Westgrove PACK believes that that plan needs to eliminate standing water inside the dog area. We believe that once the standing water has been eliminated, Westgrove PACK should be given opportunity to attempt to establish and maintain a grass surface in the north end, consistent with the finding of the 1999 dog park task force. If, after a reasonable trial period, a turf surface cannot be maintained in a way that is consistent with the environmental and aesthetic needs of the site, Westgrove PACK will work with the FCPA to find a different surface that is acceptable to our members. This policy may be altered by the Board, if necessary, to reflect the results of the ongoing Caretaker survey.”

Board discusses the drainage solution and surface in the north end pertaining to the above statement.

Jeff gives us a simplified version of the statement he proposed above: “We want a fair chance to establish grass once the drainage is fixed.”

Anne agrees that Westgrove OLDA board will always want try to get grass on all the surfaces in the park if possible.

Anne explains that this motion does not go to board, but Mark should talk to the county saying what we voted for.

Mark explains that he talked to Todd about where he stood on this. He said that Todd implied he would be open to maintaining an all grass dog park.

We continue to discuss the language of the above policy paragraph.

We discuss that we will add a citation for the the dog park task force reference.

Anne suggests we add some background before the policy to explain our why we voted on this policy.

We discuss the idea of standing water. What does it mean?

We simplify it together. "Once the drainage in the north end is corrected the pack wants the opportunity to attempt to establish and maintain grass in the north end."

And anything before or after serves as background and further explanation of said policy.

We have narrowed that down to the policy position of the pack.

We will add a background paragraph and a policy paragraph with titles.

We discuss that we can share this as our official position of the board directors.

We add the last sentence as part of the policy together below:

"Once the drainage in the north end is corrected the pack wants the opportunity to attempt to establish and maintain grass in the north end. This policy may be altered by the board, to reflect the results of the ongoing caretaker survey."

We all agree that we understand it.

We continue this discussion and talk about Willy Brown's drainage plan. Barry gave the county a copy. Brown's plan did not propose stone dust.

Mark brings this policy to vote. No one objects. It is now the policy of the Westgrove PACK.

b. Motion two- Establishment of norms regarding board communication (email, phone calls, texts) and meetings Pack Communication Norms.

Jeff moves to discuss and adopt these norms. Anne seconds.

We discuss the below norms.

We go one-by-one through them.

1. Melissa proposes we accept number one. Board agrees

Mark proposes we go to 4 and come back to 2 and 3. We agree.

4. We discuss that there also needs to be a justification for why we need to make a decision faster. Board agrees.

5. Board agrees.

6. Board agrees.

7. Marissa proposes that it also needs justification — i.e. action item, informational, etc. Board agrees.

8. Board agrees

Mark wants to skip 9.

10. We agree to change to: "The board should speak with a single voice that reflects the VOTE of the board members per the by laws and all votes will be documented in the minutes." Board agrees.

We go back to 2. and 3.

2. We decide on the following language "At the conclusion of each formal board meeting the secretary documents the agenda for the following meeting. The sec will email that draft agenda 7 days prior to the next scheduled board meeting. " Board agrees.

We will follow Robert's Rules and we will vote on the agenda as the first order of business in each meeting. Board agrees.

3. Board members wishing to propose new business to the agenda should email those proposals three days before the scheduled board meeting with supporting documentation if necessary. Board agrees.

We return to 9.

9. Marissa's friendly amendment: "This process also applies to any board member who has formal or informal with county officials regarding Westgrove Dog Park."

We agree to take out the part with phone calls.

Emma will retype the norms and send out to board and we will vote at next meeting.

2. Other items

We discuss budget amendment votes from general meeting and clarify for board members who were not in attendance.

MOU is back in our court. The only major change is as follows:

They have bookended the opening and closings. Open In April and close in Nov. Mark says there is some wiggle room in the opening. Mark has an open question to county- do we have wiggle room on the other end?

Anne asks when will we reseed grass? Jeff thinks April or Oct. We need warmish weather month to grow the grass.

Mark moves to meet again (before regularly scheduled board meeting on June 12th) to discuss counter language for Westgrove MOU. Melissa seconds.

We vote to meet to discuss MOU on May 21st at 6:30pm.

Jeff motions to adjourn and table all other agenda items besides MOU for at the June 12th meeting. Melissa seconds.

3. For next meeting Agenda—

Old Business

Reading and Approval of Minutes

- [April meeting minutes \(Amended\)](#)

Reports of Officers, Boards, and Standing Committees

- Chair's report
- Treasurer's report

Reports of Special (Select or Ad Hoc) Committees

- Dog Survey Committee
 - [Introduction Language \(Not Completed\)](#)
 - [Dog Incident Reporting Form](#)

Special Orders

- Elections for Director of Operations and At-Large

Other Business

- West Potomac Senior SHOUT Days / Projects
- Level of support to Lucky Dog Rescue Event (June 6th)
- Dog Bite Incident Form
- Turf management Plan

Meeting ends at 8:45pm

