

Westgrove Board Meeting Minutes Jan 3rd, 2019

In attendance: Anne Street, Melissa Pandin, Jeff Pandin, Rachel Cardoza and Mark Thomsen, Marissa Hull (Virtual)

Meeting starting at 7:01pm

Executive Summary:

- Chair+ will meet with county in January to discuss drainage and projects
- Very rough estimates established for some projects; formal research needed
- Agenda for January's General meeting established: special election & budget

Memorandum of Understanding (MOU)

Mark updated the board on conversations with the county. The county has agreed to move forward with our plans under the old policies and procedures until the MOU is signed. To that end, Mark is scheduling a meeting with Phil and Todd to discuss drainage and other plans we have. He expects to meet them in the next two weeks.

Projects

The board assigned order-of-magnitude estimates to our current projects:

- Drainage and Grading* - \$130,000
- Water fountain in south-end - \$10,000

- Irrigation system - \$12,000
- Dog Playground ??
- 2 Tree benches \$2500
- An additional entrance at the northeast side of the park ??

Mark will place these into an excel sheet that can be shared with the county during their meeting.

Anne suggested adding a description for each project. This will give the reader a better understanding of the project's scope and intent.

Marissa suggested that we add numbers on Scott's drawing for easier reference between the drawing and project list. He'll also need to add the new gate we're proposing on the smaller side.

Melissa confirmed with Scott that he'll add these numbers and gate to the drawing before our general meeting in January.

January's General Meeting and Election

Marissa will run the special election for Director of Operations and At-Large positions.

Jeff will present the 2019 budget and facilitate questions about it. Changes can be made on the floor, but we'll need a vote from membership to approve this year's budget.

Mark will present the project listing and ask for input (i.e. prioritization, modifications)

Opening of the dividing gates to the larger side (south end) will be discussed. This topic is expected to be the major topic of the night.

Melissa will send an email to inform the users about the general meeting.

We will use Facebook Live to stream the meeting to Facebook.

SOUTHEND

The board wants to leave the gates closed until April because the grass hasn't matured enough. The enormous amounts of rain and cold temperatures have halted any further growth.

We'll need to emphasize our dependence on the weather. We're planning for an April opening, but we'll need to evaluate again as that date approaches.

There are large stripes of dirt without grass. Jeff will speak with our landscaper, but we'll need to wait until April before taking action. He suspects the seeding job may have something to do with it.

We'll need to discuss both the pros and cons of keeping the gates open or closed. Most patrons are for doing what's necessary to maintain the turf, yet some patrons will be opposed.

The Zoysia pilot may be discussed.

Treasurer's Report

[2019 Proposed Budget](#)

[Actuals for 2018](#)

[Actuals for 2017](#)

Other Business

Website - Jeff will update the events page on our website.

County Letter - Anne reads a letter from the park authority explaining their budget constraints this year due to record rainfall.

Melissa and Mark will share the results of their meeting with the county at the next board meeting

Mark asks if we can explore the need and use of technology to help manage board business (i.e. tasks). Emma will look into it.

Meeting ended at 8:07pm