

General Meeting February 7, 2018

Meeting called to order at 7:05

Barry (chair) welcomed members and briefly went over the agenda

First order of business: Open secretarial position

Barry introduced Emma McAlary as a candidate for the open position of secretary and asked for other candidates. No others stood. Liz Yap motioned that Emma be nominated, Anne Street seconded. Emma was unanimously approved as secretary.

Second order of business: By-Laws

Barry asked for comments from the members. No comments were made. Anne Street motioned that the bylaws be accepted. Mark Thomsen seconded. Bylaws were passed unanimously. (insert copy of by-laws here)

Third order of business: Memorandum of Understanding

Barry has attended each meeting with the “friends” group and the county. The MOU processed is moving forward with the only remaining thing to be done is an individual meeting with the county, to prepare and approve the PACK personalization part of the “master” MOU which includes all “friends” groups. We are requesting that we be among the first groups to have the meeting as our part of the MOU is prepared. At that meeting will be members of the county (Todd and Sara) and Barry and whoever he wants to bring. Barry also indicated that we are, along with Huntley Meadows, the only group to have by-laws. Barry, as a representative of the PACK, is the only representative of dog parks at the “friends” meetings.

Fourth order of business: Treasurer's Report

Westgrove P.A.C.K
Statement of Income and Expenses
2017

Income:

General Donations	\$1,507.00
2017 Dues	845.00
Pre-paid 2018 Dues	100.00
Sustaining Caretakers	7,950.00
Spring Fundraiser	1,362.00
Fall Festival Fundraiser	4,859.00
Amazon Smile Commissions	57.48
Caretaker Weekends	766.34
T-Shirt Sales	370.46
Hot Dog Friday	1,946.00

Total Income: \$19,763.28

Expenses:

Projects:

Shade Canopy Patio \$2,000.00
Total Projects: \$2,000.00

Operations:

Turf Maintenance \$13,587.50
Waste Bags 585.00
General Operations 857.43
Total Operations: 15,029.93

Administration:

Bank Fee \$10.00
Liability Insurance 847.00
Paypal Fees 275.94
Website 134.34
Registration Fees 75.00
P.O. Box 134.00
Total Administration: 1,476.28

Fundraising Expenses: 1,434.30

Total Expenses: \$19,940.51

Net Income (Loss): (\$177.23)

Breakdown of Expenses:

Projects: 10%
Operations: 75%
Administration: 8%
Fundraising: 7%

Balance Sheet
12/31/17

Assets:

Burke and Herbert Checking: \$10,583.06

Paypal Account 6,009.96

Held in trust by FCPF 1,749.00

Total Assets: \$18,342.02

Jeff noted that \$20,000 seems to be our base number.

A user questioned the need for liability insurance and it was explained that the county requested that all groups get the insurance to protect their board members from frivolous lawsuits. The Reston dog park incident was referenced. (Board and county were sued regarding the barking)

Westgrove P.A.C.K.

Proposed 2018 Budget

Operations: \$6,900.00
Ground preparation and seeding \$2,200.00
Mowing and monthly turf maintenance 3,000.00
Waste Bags 700.00
Other Operations 1,000.00

Administration: 1,600.00

Fundraising: 1,500.00

Projects*: 4,000.00

Patio under shade canopy 2,000.00

Zoysia test plot 2,000.00

* Budget authority is conditional pending FCPA approval

Total: \$14,000.00

Jeff is still waiting for the actual tree receipt.

Fifth order of business: Projects

The patio project has been approved by the county without the MOU being in place. Barry has contacted the contractor and is waiting for a callback as to when the job can be started. Seeding will probably happen in late March.

The board is suggesting an experiment with Zoysia grass that will use a 20x20 area of the park to see if Zoysia will be a viable option for grass in the park; it is the most durable grass available albeit expensive but the park could be done in sections.

Jeff Pandin moved the budget be passed, Liz Yap seconded. Budget passed unanimously.

Sixth order of business: Open discussion

Barry has had several conversation with Todd, among the things that have been discussed are the opening/closing of the park; the county has had complaints. Open bidding regarding our projects, and the MOU. When asked for an open discussion for new projects, Barry brought up the RPA and that building things could present a problem as there are rules regarding RPA's. It is unlikely that the perennial stream that isn't (at best it should be classified as an Intermittent stream), will most likely stay a perennial stream as getting it changed is very onerous.

We talked about the drainage; the county has to fix it. They won't even consider it until the MOU is in place. There was discussion regarding making the north end stone dust, but again, until the drainage is fixed or the ground graded, we will still have a muddy mess. (stone dust or not) Regarding opening and closing the gate, no solution has presented itself. Board members would like a written notice posted so that when there are rules being broken or that when the gates need closed any pushback can be pointed toward the notice. A board member was threatened when they tried to close the gate. As always, the board needs to be vigilant regarding enforcing the rules, especially children in the park, aggressive dogs, and poop. The park users like the hay; again we are getting complaints about the mud. Barry gave a briefing about the Park Foundation and that fact that we prefer not to run our funds through them as their accounting system doesn't meet our needs. A member asked if it was alright for them to remind other users about the park rules; it's absolutely the right thing to do. They also wondered where the number of dogs allowed came from. That discussion led to what to do about aggressive dogs in the park and what is the procedure. Call the non emergency number (try to get as much information as possible). If it is a more dire situation, call 911. It was also recommended that if all else fails, leave the park so that your own dog doesn't get injured, while unjust, it is sometimes for the best.

Meeting closed at 8:15