

Westgrove PACK Board Meeting  
11-15-2017

In attendance: Barry Spangler (Chair)  
Mark Thomsen (Vice Chair)  
Jeff Pandin (Treasurer)  
Liz Yap (Membership)  
Scott Erb (Director of Operations)  
Marissa Hull (At-large)  
also in attendance: Melissa Pandin (temp secretary)  
Cory Vesay

Meeting called to order at 6:35

- Barry introduced the new board members (Mark and Marissa)
- Barry gave a brief hierarchy of the park from Phil to Linwood.

Barry called an executive session that lasted about 30 minutes

- Discussion regarding park “care”

Board members have an obligation to pick up poop, spread straw, fill up dispensers and whatever else needs done in the park. Also they should feel free to encourage any park users to help with hay or filling up “potholes” in the park. There are 3 buckets to help with that – one sand, two dirt.

- Big Gate discussion

The park authority wants us to keep the south end open as long as we can. It can be closed for muddy mess or care. The north end must stay open at all times per Phil at the park authority. Marissa wondered what the point of having the gate is then, if we have to keep it open. Lynwood has assured Barry that the south end would never be stone dust.

Liz: could a winter “rest” be considered – closed 3 days a week so it can recover and rest? Jeff says it's more a mud issue. The rule is if you step and leave an imprint you shouldn't be in the south end. Barry says this problem of the north/south end must be addressed in the MOU.

Jeff says the two times the south end should be closed – when the ground is soft and 8 weeks in the spring during seeding.

Barry has gotten an email that thought the north end was a small dog area.

Marissa is wondering what is happening with the North end. Jeff says the counties vision is north end stone dust and the south end could be turf. If we want turf in the North end, it would need to be managed. (Closed at some point) This can be addressed in the MOU

- Barry has been to 3 MOU meetings and is scheduled to be at another on the 4<sup>th</sup> of December. Barry gave information on how the MOU is being developed. Barry let the new board members know that the county wants the MOU in place before anything gets done. As Barry attends the MOU meetings, it is acknowledged that the PACK is the best organized. Barry explained the difference between the Park authority and the Park Foundation to the new board members. Discussion ensued regarding using the Park

Authority's contractors as opposed to private contractors and that using the private is frequently less expensive. Barry explained why there are "MOU's" and that the park authority needs to be certified. Barry reminds the Authority how much money we are saving them. Todd prefers that we wait to build the patio until the MOU is in place.

- Seeding in the north end was done; there will be no harm in keeping the north end open at this point.  
Liz wants to revisit the opening/closing as the weather turns.
- Bit of discussion about stone dust parks and which parks are stone dust and the fact that grass grows through it.
- A brief discussed regarding the new trees and the hope that we could add some in the North end.  
Jeff needs a receipt for the trees.
- Liz's biggest concern is that we are not showing much for what has been donated. She thinks we need to get small projects done so caretakers can see where the money goes.

Barry = more trees  
Mark = spray paint the trash cans  
Scott = fix the gates  
Marissa = fix the trash can stands

Liz asked Jeff what the Director of Operations can spend without asking the board. Jeff will get Scott a number later this evening. (note: the operations budget is currently -\$21.00)

Marissa: If we do maintenance we should keep track of our time and effort. This could come in handy when dealing with the park Authority.

- Barry: A clean-up day, including painting the fence and trash cans Clean up on the 3<sup>rd</sup> at 10:30 with a rain date on the 10<sup>th</sup>. (December)  
Liz is able to get top soil to help alleviate the low areas. Picnics tables need to be brought in. Pea gravel needs to be brought in by the truck load, Jeff will get a quote.
- Steve Zweifach will be out for awhile (stepdad passed)
- Discussion about changing the poop bags to a new style. Jeff will look into the cost.  
Jeff needs to order poop bags.  
Liz discussed the pooper scooper – should she return the other two she purchased? It does require special bags. Liz demonstrated the pooper scooper. Barry wanted to know how much the replacement bags would cost.
- Mark wondered about facilitating the incident procedures – how far should the board go?  
Barry does address any complaint letters that are received in the PACK mail. Barry wishes that all board members remind park users of the rules if they are being broken
- Scott – should we have a contingency fund for destitute pets; the board decided that is outside the scope; but we could help set up Go Fund me pages and use our FaceBook page to

help any poor dogs

- Treasurers Report: \$18660.04

- Speaker for the next meeting – County speaker for dog park responsibility; what's ours / what's theirs?

- Next Meeting: December 13<sup>th</sup> 6:30 Jeff will host

- General Meeting: February 7<sup>th</sup> 6:30 Martha Washington Library

Meeting adjourned at 8:30