

# **Westgrove PACK Board Meeting Minutes**

**Westgrove PACK Westgrove PACK (Pumphouse Association for Canine Kindness)  
Board Meeting  
September 15, 2015**

**Meeting called to order at 5 PM by Chair Kathy Seikel**

**Members of the board present:**

Kathy Seikel, Nancy Urban, Megan Kesling, Melissa Pandin, Barry Spangler, Christine Dailey, and Jan Speakman

**Welcome & Updates**

Kathy Seikel, Chair, calls the meeting to order and updates the board on the planning request submitted to the county. One late change was made per the county, instead of two water sources for the park, there will be one. The plan submitted is simple, to focus on creating shade in the park.

**Treasurer's Report**

In Jeff Pandin's absence, Melissa updates the board. YTD we have raised \$10,532.20 and we have spent \$4,123.11. Most of the expenses were turf management (phase 1), operations (waste bags, etc.) and administrative (website, PayPal fees, etc.).

Going forward, Jeff will track month to month spending, in order to more easily understand what costs have incurred between board meetings.

**Turf Maintenance**

The seeding and plug aerator used earlier in the year was successful in maintaining the turf in the park; Brian Stokes recommends using a slit aerator this fall and seeding cold weather grass. The cost of fall turf management will be \$1,200. The \$1,200 cost will include aeration (\$400), power seeding (\$550), and fertilizer (\$250).

Motion: To budget \$1,200 for the cost of fall turf management

Vote: Motion carried.

Resolved: We will budget \$1,200 for turf management for the fall season.

## **Fundraising**

The last Caretaker Saturday will be in October, the casual weekend fundraisers have been a huge success this summer and will resume in April.

The fall fundraiser this year will be on Sunday, November 1; and will probably coincide with closing the south end of the park for the season. The fundraiser will have an Oktoberfest theme, we will serve brats and cider and auction off 5 - 6 gift baskets.

Now that the goal of reaching 125 caretakers for the park has been accomplished, the sandwich board sign will be replaced with a different message, emphasizing “we need your help” – with wording to explain to park users that most of the improvements to the park come from donations.

## **Beautification and shade**

The Eagle Scout candidate’s project to beautify our park is underway. At least one tree has been donated. An email to park users will be sent out this week seeking tree sponsorship. The tree planting will be in about a month, on a Sunday. Members of the board will be visiting nurseries this week to price trees.

## **Website**

Christine Dailey, who has been the Westgrove PACK website administrator, will not be seeking another term on the board. An effort is being made to find a replacement. Administering the website is not complicated, but does require a commitment of about 5 hours a week. Kathy Seikel is actively seeking someone in the community to take over running the website.

## **Dog Training**

Weekly dog training will begin Friday, September 18 in the north end of the park. The first evening will also include a casual evening event, “the last dog days of summer” – hot dogs on the grill and cold beverages. This event will showcase the Eagle Scout project and hopefully encourage some new caretakers to run for the board. Given how quickly the classes filled up for fall, it is expected classes will also run in the spring.

## **Upcoming dates:**

September 18	Last dog days of summer (5:00pm - 7:00pm)
October 3	Final caretaker Saturday of the year
October 6	Westgrove PACK General meeting (6:00pm - 7:30pm), including elections for Vice Chair, Director of Operations, and the At-Large seats
November 1	Fall fundraiser

**Meeting adjourned at 6:30pm**