

# **Westgrove PACK Board Meeting Minutes**

**Westgrove PACK Westgrove PACK (Pumphouse Association for Canine Kindness)  
Board Meeting  
May 19, 2015**

**Meeting called to order at 5 PM by Chair Kathy Seikel**

**Members of the board present:**

Kathy Seikel, Jeff Pandin, Megan Kesling, Melissa Pandin, Jan Speakman, Sean Fitzpatrick, and Barry Spangler

**Welcome**

Kathy Seikel, Chair, calls the meeting to order.

**Recap and discussion of May 18 meeting with FCPA**

Kathy updates the board on yesterday's meeting with Fairfax County Park Authority (FCPA); it was a good meeting. The FCPA is open to using a camera to explore if we can use the old pipes underground to get water into the park. The pipes could be denigrated, but if not, an insert could be added to existing pipeline. It is possible to get a small meter sooner and get hooked up to the water main, and then upgrade later. The quote from FCPA to get water in keeps changing; once we know an exact amount, we can begin pursuing grants to help cover the cost.

The FCPA still plans to dig a trench on the side of the perimeter road between the park and Fort Hunt Road to support drainage. The date is TBD, sometime this summer.

The FCPA has given permission for the PACK to have a shed to store supplies at the park. The FCPA may be able to provide us with one (at cost to us). We have also been given permission to plant trees, with the understanding we work together with Natural Resource Specialist Justin Roberson at FCPA before planting.

The FCPA asked we fill out paperwork (each board member) to be covered from liability. Also, Kathy was advised we are permitted to garner advertisers at the park. Kathy will receive the policy; once we have it we can begin partnering with businesses to raise funds for the park.

**Treasurers Report**

Good news, fundraising is going well. Between recent fundraising for the dedication (\$1,400) and donations (\$2,350) and caretaker memberships (\$1,660), our cash on hand is \$6,942.33.

Spending is increasing, however, due to the cost of mowing and some expenses for the dedication. A budget amendment will be presented at June's meeting, to make sure we allocate enough money to cover improvements to the turf (grating, seeding, etc.).

### **Park Dedication**

The Park Dedication will celebrate the opening of the south end of the park as well as honoring those who are responsible for the existence of Westgrove Park. The Park Dedication will also be a fundraising event; the event is scheduled for Saturday, June 13 at 1 PM. The fundraising committee, led by Melissa Pandin is planning a full day, which will consist of: food (hot dogs, baked goods, and lemonade), K-9 demonstration, ribbon cutting, silent auction, and 50/50 raffle. The committee is planning to purchase a plaque to honor the park founders to be presented at the dedication. Gerry Hyland's schedule has been confirmed; he will be cutting the ribbon and thanking the park founders at the dedication.

The event will be advertised in the Mt. Vernon Gazette and the Mt. Vernon Voice. All of the proceeds from the dedication will go to funding water in the park.

Timeline for the park dedication:

8 AM – 12:30 PM	Tent set up, food prep, and silent auction prep
12:30 PM	Pro Feed and Ft. Hunt Animal Hospital set up
1:00 PM	K-9 demonstration
2:00 PM	Founder's recognition and ribbon cutting
3:00 PM	Silent auction
3:30 PM	50/50 raffle
4:00 PM	Event ends

### **Strategic Plan Development**

Jeff Pandin and the committee have researched dog park suppliers, looking to price out capital improvements to the park. More information on capital improvement will be presented at the June general meeting.

### **General meeting planning**

The next Westgrove PACK general meeting is Tuesday, June 2, 2015 at 6 PM at the Sherwood Hall Library. The agenda will consist of: canine health, water updates, budget updates, strategic plan updates, and information regarding the upcoming park dedication.

**Meeting adjourned at 6:15 PM**