**Westgrove PACK Board Meeting Minutes**

**Westgrove PACK Westrgove PACK (Pumphouse Association for Canine Kindness)**

**Board Meeting**

**May 18, 2016**

**Meeting called to order at 5 PM by Jeff Pandin (in Kathy Seikel’s absence)**

**Members of the board present:**

Jeff Pandin, Megan Kesling, Melissa Pandin, Barry Spangler, Jan Speakman, and Sean Fitzpatrick

**Welcome**

Jeff Pandin calls the meeting to order.

**Shed**

Jan Speakman presented her research on the proposed shed for the park. After reviewing several models, it now seems appropriate to get the Dallas model (featured on the Home Depot website) in 10x8 (rather than a 10x12). The proposed cost for the shed and installation is ~$1500. The cost of the shed is $800-$900 and supplies and installation will run $300-$400. For installation, the ground will need to be leveled and gravel will be poured. The shed will be secured with four footings.

Motion: To move forward with the shed, filling out the application for FCPA, with installation details to follow.

Vote: Motion carried.

Resolved: Jan will complete the application and submit it for approval.

**Water**

The water has been installed in the park. As soon as the ground dries out, the faucet will be moved away from the gate and concrete will be poured. Future plans include another faucet and possibly sharing a meter with the nearby pumphouse.

**Turf Management**

The park was opened for the spring too early last year and this year. The consequences of opening the park earlier than planned is that immature grass didn’t have time to grow. Going forward, we need to stick to the schedule for opening and closing the park. Every board member has access to the combination lock, and should close the south end any time the turf is too wet to prevent further damage to the turf. Each board member should email the board once the south end has been closed, and an email should be sent out to users of the park. The north end will never close; we have a fiduciary responsibility to the users of the park to preserve the natural turf.

In the fall, Stokes Landscaping will prepare the turf for the next season, and will seed, lime and turn over the soil and seed again.

**Treasurer’s Report**

We have $8,000 in the bank (after paying Stokes Landscaping). We are in a good position to pay for the shed and landscaping/seeding for the rest of the year. Caretaker dues for 2016 are continuing to come in, and should increase as we are able to hold caretaker days over the weekend this summer.

**Fundraising**

The recent rain we have experienced has put a damper on fundraising at the park this spring. The last few hot dog Friday nights have been cancelled due to the muddy turf and rain. The first weekend in June will be our spring/summer fundraiser. The fundraiser will be a raffle for a beer basket, wine basket, and a hat fundraiser (if you purchase a Westgrove PACK hat for $25 you are entered to win a gift card to Cedar Knoll restaurant). Hot dogs and brats will be served.

We are still waiting on FCPA to approve an advertising banner.

**Meeting adjourned at 6:30 PM**